



# CAREER OPPORTUNITY

The National Works Agency, an Executive Agency of the Government of Jamaica is seeking suitably qualified individuals for the under-mentioned position.

## SENIOR CAD TECHNICIAN (LEVEL 4)

### QUALIFICATION AND EXPERIENCE:-

- Associate Degree or Diploma in Construction or Building Technology
- At least four (4) years experience in Computer Aided engineering draughting.
- Proficient in CAD software such as AutoCAD
- Knowledge of engineering materials, processes and practices
- A wide knowledge of Civil Engineering Works and Drawing Office Practice.

### SKILL REQUIREMENTS: -

- Competence in computer aided designs
- Competence in interpreting engineering design, drawing, briefs, diagram.
- Ability to develop and interpret sketches, surveys and other drawings for the preparation of engineering drawings.
- Excellent communication skills, both verbal and written.
- Familiarity with civil engineering and surveying principles and practices.
- Strong problem-solving skills and ability to manage multiple projects simultaneously.

### REPORTING RELATIONSHIP

Reports to: Senior Civil Engineer/Senior Architect

### PRINCIPAL FUNCTIONS:-

- Supervise drafting and printing room staff.
- Prepare engineering drawings for bridges, culverts, retaining walls, drainage, tanks and other engineering works with minimum supervision.
- Interpret sketches, surveys and drawings for the preparation of final working drawings.
- Create and modify CAD drawings and designs in compliance with company standards and project requirements.
- Develop detailed engineering drawings, plans and profiles for roadway and drainage projects.
- Lead and manage a team of CAD Technicians, providing technical guidance, training, and mentoring as needed.

**Applications should be submitted no later than**

**Tuesday November 14, 2023 to:**

**Human Resource Manager**

**National Works Agency**

**140 Maxfield Avenue, Kingston 10**

**or**

**Application can be sent via email to:**

**Recruitment@nwa.gov.jm**

**The Agency thanks all applicants.**

**Only individuals short-listed will be contacted.**

*"Developing Safe, Reliable & Quality Roads"*