



Government of Jamaica

Ministry of Economic Growth and Job Creation



NATIONAL WORKS AGENCY

Invitation to Tender

BUILDING WORKS: ST. THOMAS PARISH OFFICE

The National Works Agency invites eligible contractors to submit tenders for Building Works: St. Thomas Parish Office. The works include but is not limited to demolition, site clearance and renovation scopes, as specified.

Eligibility: It is mandatory that contractors be on the National Contracts Commission's (NCC) List of Registered Contractors at the specified level in any of the following categories for their tenders to be eligible: Grades 1, 2 or 3 in the Building Construction category.

Availability: Tender Documents will be made available from **Friday April 29, 2016, until Monday, May 16, 2016** from the National Works Agency's, Corporate Office, 140 Maxfield Avenue, Kingston 10 in the Directorate of Regional Implementation & Special Projects.

Fee: A non-refundable payment of J\$5,000 in cash or Managers' Cheque, payable to the Chief Executive Officer, National Works Agency, is required for each Tender Document.

Return of Tenders: Completed tenders along with the required documents: [National Contract Commission (NCC) Certificate of Registration and a valid Tax Compliance Certificate (TCC), etc.] are to be placed in an envelope labelled "**BUILDING CONSTRUCTION, ST. THOMAS PARISH OFFICE**". The envelope should then be placed in the Tender Box similarly labelled and located in the Reception Area of the National Works Agency, Corporate Office, 140 Maxfield Avenue, Kingston 10. Tenders are to be returned no later than **10:00 a.m. on Thursday May 19, 2016**.

Tender Opening: The Tenders will be opened at **10:15 a.m., May 19, 2016** in the Main Conference Room, at the National Works Agency, 140 Maxfield Avenue, Kingston 10. Tenderers or their representatives are invited to the opening.

All queries concerning the Tender Document shall be made in writing and addressed to: The Project Manager, Andrew Sturridge, National Works Agency, Corporate Office, 140 Maxfield Avenue, Kingston 10, or by email to andrewsturridge@nwa.gov.jm by 9am Wednesday May 16, 2015.

Tenders not accompanied by a valid Tax Compliance Certificate (TCC) and National Contract Commission (NCC) Certificate of Registration will be rejected.

THE NATIONAL WORKS AGENCY reserves the right not to accept the lowest or any other tender, or to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.