



Government of Jamaica

Ministry of Economic Growth and Job Creation



NATIONAL WORKS AGENCY

INVITATION TO BID

PROCUREMENT OF SECURITY SERVICES FOR NWA OFFICES ISLAND-WIDE

National Works Agency (NWA) invites sealed bids from eligible and suitably qualified contractors for the procurement of private security guard services for a period of two (2) years at the fourteen (14) NWA office locations. Further details on the specifications can be found in Section III of these Bidding Documents.

Eligibility Requirements: (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL); (2) Proof of registration with the Public Procurement Commission (PPC) of Jamaica in the category of Safety and Security Services or Safety and Security Services – Guard Services; (3) Valid copy of Private Security Regulation Authority Certificates- Regulation 2 and Regulation 3; and (4) Proof of Public Liability Insurance not less than Six Million Jamaican Dollars (J\$6,000,000.00).

Availability: A complete set of Bidding Documents in English will be available for download as at **Tuesday, July 1, 2025** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions will be available on the website listed on the system. Registration is required for vendors to participate in the Tender.

Submission Deadline: Bids must be submitted online via www.gojep.gov.jm no later than **Wednesday, August 13, 2025 at 10:00 a.m.** Jamaica time (UTC -05:00) and bids must be valid for One Hundred and Twenty Days (120) calendar days after the date of bid submission. Late Bids will be rejected. Bids will be opened online on **Wednesday, August 13, 2025 at 10:15 a.m.** Jamaica Time (UTC -05:00).

This is an online managed Tender, and Tender Documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copy) bids will be accepted and there will be no physical Tender Box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System, by selecting the Register as a supplier link from the home page. For assistance and training please contact the support desk at (876) 932-5704.