



# Government of Jamaica

Ministry of Economic Growth and Job Creation



## NATIONAL WORKS AGENCY

### INVITATION TO BID

#### **PROVISION FOR THE SUPPLY OF 497 MICROSOFT MS365 LICENSES FOR THE PERIOD OCTOBER 18, 2023 - OCTOBER 17, 2024**

The National Works Agency (NWA) invites sealed bids from eligible and suitably qualified service providers for the **PROVISION FOR THE SUPPLY OF 497 MICROSOFT MS365 LICENSES FOR THE PERIOD OCTOBER 18, 2023 - OCTOBER 17, 2024.**

**Scope of works:** Further details on the specifications can be found in Section III of these Bidding Documents.

**Eligibility Requirements:** (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL) and (2) Proof of registration with the Public Procurement Commission (PPC) of Jamaica as a Public Sector Contractor in the category of Information Technology Services or Computers and Related Services.

**Availability:** A complete set of Bidding Documents in English will be available for download as at **Tuesday, September 5, 2023** on the Government of Jamaica Electronic Procurement website **[www.gojep.gov.jm](http://www.gojep.gov.jm)**.

**Submission Deadline:** Bids must be submitted online via **[www.gojep.gov.jm](http://www.gojep.gov.jm)** no later than **Tuesday, September 26, 2023, at 1:00 p.m.** Jamaica time (UTC -05:00) and bids must be valid for One Hundred and Twenty (120) calendar days after the date of bid submission. Late Bids will be rejected. Bids will be opened online on **Tuesday, September 26, 2023, at 1:15 p.m.** Jamaica Time (UTC -05:00).

This is an online managed Tender, and Tender Documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (**[www.gojep.gov.jm](http://www.gojep.gov.jm)**). No offline (hard copies) bids will be accepted and there will be no physical Tender Box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, **[www.gojep.gov.jm](http://www.gojep.gov.jm)**. Please register on the e-GP System, by selecting the Register as a supplier link from the home page. For assistance, and training please contact the support desk at **(876) 932-5220**.